



Members – Shining Stars Build Our Future

Checklist for both Chapter Presidents and Lambda State Officers and Chairs:

October 2013 Activities/Deadlines

- _____ **October 4-5** - Attend Lambda State Executive Board Meeting at Holiday Inn and Suites, Bloomington, IL
- _____ **October 11-13** - Attend the Creative Arts Retreat at Lorado Taft Campus in Oregon, IL
- _____ **October 15**
 - ♦ **DUE** - State Chairs – send articles for Winter *Newscaster* to LS President LaVonne Chaney
 - ♦ **DUE** - Recommend convention workshop/presenters to LS Educational Excellence Member Sylvia Olson
 - ♦ **DUE** – Applications/Recommendations for international level positions for the 2014- 2016 biennium due to LS Nominations Chair Sandy McGaughy
- _____ **October 20** – **DUE** - LS Chairs - email information for November mailing to LS President LaVonne Chaney
- _____ **October 25** – **DUE** – Legislative Seminar Registration, Springfield, IL to LS Legislation Chair Lou Ann Jacobs

November Activities/Deadlines



- _____ **November 1**
 - ♦ Send chapter news to LS Editor Pat DeWitt
 - ♦ Send chapter budget to LS Finance Chair Vicki Smith
 - ♦ Foundation Stipend Applications due to LS Foundation Secretary Dr. Joan Rog
- _____ **November 9** - Attend the Legislative Seminar in Springfield
- _____ **November 10** – **DUE** - Chapter treasurers send **Form 18**, chapter dues and contributions to LS Treasurer Sharon Vinson
- _____ **November 15**
 - ♦ **File Form 990N**, notify LS Treasurer Sharon Vinson of acceptance or rejection
 - ♦ **DUE** – Achievement Award Nomination Form due to LS Achievement Award Chair Diane Kovach

Also

- **Continue** to send Form 6 (Report of Death of a Member) to LS Membership Chair Judith Vaughn, LS President LaVonne Chaney, LS State Treasurer Sharon Vinson and Executive Coordinator, P.O. Box 1589, Austin, TX, 78767
- **Always** check the Program of the Month and Membership Tip of the Month on www.deltakappagamma.org/IL