

MINUTES OF THE LAMBDA STATE EXECUTIVE BOARD MEETING
Holiday Inn Suites
BLOOMINGTON, ILLINOIS
SEPTEMBER 16, 2017

DATE AND PLACE	The Lambda State Executive Board Meeting was held at the Holiday Inn Suites on Saturday, September 16, 2017.
CALL TO ORDER	Lambda State President Dr. Debbie LeBlanc (Beta Phi), called the meeting to order at 8:15 a.m.
PLEDGE	Gerie Kay (Gamma Gamma) led the Pledge of Allegiance.
CHALLENGE	Dr. Jennifer Stringfellow and Dr. Christine Edmonds-Behrend gave the challenge to the members.
INTRODUCTIONS	<p>Dr. Debbie LeBlanc (Beta Phi), Lambda State President, introduced the dais which included: Dr. Kammie Richter (Xi), Lambda State Executive Assistant; Bev Johns (Alpha Phi), Lambda State First Vice President/Educational Excellence Chair; Dr. Joan Rog (Beta Alpha), Lambda State Second Vice President/Membership Chair; Sharon Vinson (Zeta), Lambda State Treasurer; Dr. Margaret Trybus (Iota), Lambda State Corresponding Secretary; Dr. Felisha Parsons (Eta), Lambda State Recording Secretary; Carolyn Godby (Alpha Lambda), Lambda State Parliamentarian; Patricia DeWitt (Zeta), Lambda State Editor; Lou Ann Jacobs, (Alpha Beta) Historian; Rene DeGuzman (Beta Phi) Webmaster; and Sylvia Olson (Alpha Nu), Lambda State Past President Nominations Chair.</p> <p>Past Lambda State Presidents attending included: Ardith Inman (Beta Beta), 1983-85; Antoinette Minuzzo (Alpha Nu), 1989-91; Lucille Kozanecki (Alpha Chi), 1993-95; Loryann Eis (Beta Epsilon), 1995-97; Christine Berto (Nu) 1997-1999; Pamela Rightsel (Beta), 1999-01; Carol Hughes (Alpha Beta), 2001-03; Melinda Davis (Alpha Theta), 2003-05; Patricia Gaines (Alpha Delta), 2009-11; LaVonne Chaney (Beta Pi), 2013-15; and Sylvia Olson (Alpha Nu), 2015-17.</p>
RULES OF THE EXECUTIVE BOARD	Carolyn Godby (Alpha Lambda), Lambda State Parliamentarian, reviewed the rules for governing the business of the Lambda State Executive Board Meeting.
INTRODUCTIONS OF EXECUTIVE BOARD PAGES	Dr. Debbie LeBlanc (Beta Phi), Lambda State President, introduced the pages, Marilyn Myers (Beta) and Bobbie Finn (Alpha Theta).
ROLL CHECK	Dr. Felisha Parsons (Eta), Lambda State Recording Secretary, reported that there were 5 state officers, 12 committee chairs, 11 Past Presidents and 58 Chapter Presidents, which constituted a quorum.
REPORT OF COMMITTEE TO APPROVE MINUTES OF APRIL 22, 2017 EXECUTIVE BOARD MEETING	LaVonne Chaney (Beta Pi), Chair, reported that the committee of Barbara Baumann (Alpha Beta) and Norma Baughmann (Beta Delta) found the minutes approved as printed.
COMMITTEE TO APPROVE MINUTES OF SEPTEMBER 16, 2017 EXECUTIVE BOARD MEETING	Dr. Debbie LeBlanc (Beta Phi), Lambda State President, appointed Lambda State Past President Sylvia Olson (Alpha Nu), Jan Finch (Delta), and Karen Reid (Gamma Iota) to the committee.
CORRESPONDENCE	Dr. Margaret Trybus (Iota), Lambda State Corresponding Secretary, received correspondence

from two Lambda State members thanking Delta Kappa Gamma for emergency donations.

MOTION

Britta Peterson, (Zeta), moved Lambda State take a collection at the Lambda State Executive Board meeting for the International Emergency Fund.

MOTION ADOPTED

REPORT OF
THE PRESIDENT

Dr. Debbie LeBlanc, Lambda State President, reported her theme “DKG Illinois, Expect Great Things” for the biennium. She gave each member a red box that represents the four goals, which includes Leadership Development, Programs, Membership, and Marketing (LDPMM). President LeBlanc believes it is critical that DKG support teacher leaders grow to help students achieve. She stated to “close the lid on things not working and expect great things that are.”

President LeBlanc mentioned the collaborative effort with local Regional Offices of Education, local IPA, and the Illinois State Board of Education to offer a full day workshop to educators across the state. Forms are available for teachers to earn Professional Development hours.

President LeBlanc stated that we are our best marketing tool. She asked us to be an advocate for DKG and share all its benefits and offerings with all we meet, as well as invite resigned members to come back. International is emphasizing simplifications of practices. Lambda State is challenged to make shifts in practice and process too. Rather than the Honor Chapter designation at Convention, President LeBlanc’s vision is for members to wear ribbons that reflect chapters’ work in one of the areas of LDPMM where members would share their expertise with other members. Also during convention, Lambda State will provide a tour for education stakeholders, provide more PD hours for members, revamp Leadership Training and other changes to chapters’ rules, webinars and workshops on the rules. International has communicated that significant changes will be made in the Rules and Bylaws to simplify our work. Webinars will be offered to membership to inform us of the changes and our international visitor will be able to offer insights into these changes at the convention in April 2018. President LeBlanc encouraged us to embrace change and Expect Great Things to happen in DKG. “The best is yet to come!”

**OTHER OFFICERS AND
PERSONNEL**

RECORDING SECRETARY

Dr. Felisha Parsons (Eta), Lambda State Recording Secretary, gave no report.

PARLIAMENTARIAN

Carolyn Godby (Alpha Lambda), Lambda State Parliamentarian, gave no report.

TREASURER

Sharon Vinson (Zeta), Lambda State Treasurer, stated that interest rates improved from less than 1% to over 2% on many investments. The financial year ended with most fund accounts increasing as others decreased. The auditor’s report from Hoffman & Tranel PC was given to members. As of June 30, 2017, the approximate state membership was 2,700 according to the audit. The audit report indicated that all funds meet auditing criteria.

MOTION

Loryann Eis, (Beta), moved the audit of the Lambda State Funds for 2016-2017 as performed by Hoffman and Tranel, CPA and the review of the Lambda State Foundation for Educational Studies Incorporated be adopted.

MOTION ADOPTED

EXECUTIVE ASSISTANT

Dr. Kammie Richter (Xi), Lambda State Executive Assistant, reported on how the society is going “green” and moving to paperless. She encouraged membership to take computer classes or have a DKG friend assist in learning more technology. A directory, which has important dates, was created for executive board members to utilize daily.

- EDITOR** Pat DeWitt (Zeta), Lambda State Editor, stated the guidelines for submitting articles for publication in the *Newscaster* can be found on the Lambda State website – deltakappagamma.org/IL/. The due dates for chapter submissions are August 1, November 1, February 1, and May 1. Members can “go green” and receive the *Newscaster* 2-3 weeks earlier. Pat directed attendees to go the Lambda State Home Page and locate and click the red bar to receive the *Newscaster* electronically with color photos. In conformity with state officers, Editor DeWitt’s new email address is: editor.lambda.ilstate@gmail.com. Use the new email address to submit *Newscaster* articles. Editor DeWitt’s correct phone number and zip code are as follows: 815-621-1330; 61107-2427 respectively.
- HISTORIAN** Lou Ann Jacobs (Alpha Beta), Lambda State Historian, has continued to sort and take materials to Illinois State University to include in the Lambda State Archives. Materials will be accepted at the State Convention. Links to the archives will be posted on the Historian page of the Lambda State website. Chapter histories for the 2014-2016 biennia are being collected and charted. She encouraged chapter presidents to check with Historian to see if Lambda State is lacking chapter histories for those years.
- WEBMASTER** Rene DeGuzman (Beta Phi), Lambda State Webmaster, has worked to make the Lambda State website more user friendly and easier to navigate. Webmaster DeGuzman wants to use Facebook to publicize and market Lambda State and hopes to create a Google site as well.
- ACHIEVEMENT AWARD** Pam Painter (Chi), Lambda State Achievement Award Chair, stated that the committee is searching for and encouraging Lambda State members to nominate deserving members for the 2018 Achievement Award. Recommendation forms, which are due December 15th, can be found on the Lambda State website and in the *Newscaster*. The committee also encouraged Chapter Achievement Awards.

SOCIETY BUSINESS

- VISITATION** Dr. Margaret Trybus (Iota), Lambda State Visitation Chair, stated that chapters will maintain their same visitor during this second year of their biennium, 2017-2018. She encouraged chapters to invite their visitor to events and visitors should support and assist their chapters.
- COMMUNICATIONS AND PUBLICITY** Mary Jane Sterling (Nu), Lambda State Communications and Publicity Chair, stated that, simplification is an attainable goal with technology. Google Drive folders will be used to collect copies of chapter newsletters and yearbooks. Those folders will be accessible to chapters to get ideas. The Educational Excellence page of the Lambda State website will have project and program ideas for chapters. The *Newscaster* can be emailed to members, which can be saved on your personal computer desktop.
- MOTION** **Mary Jane Sterling (Nu), moved that a stipend of \$1,000 be paid to Rene DeGuzman as webmaster in January 2018.**

MOTION ADOPTED

- EVENT PLANNING AND MANAGEMENT** Melinda Davis (Alpha Theta), Lambda State Event Planning and Management Chair, reported that this committee seek sites and dates for Lambda State conventions, executive board meetings and other Lambda State meetings. She explained the importance of “meeting the block” and food and beverage minimum at Lambda State Conventions. When both are met, meeting rooms and setup fees are compensated. Penalty fees are charged if these obligations are not met. Due to the lowest attendance rate at the 2017 Lambda State Convention, we were unable to make the food and beverage minimum and paid over \$1,800 in penalties. The Event

Planning & Management committee will conduct a survey to retrieve and explore possible future venues and locations. The Lambda State Convention 2018 will be held at Westin Lombard Yorktown Center, April 20-22, 2018.

MOTION

**Melinda Davis (Alpha Theta), moved to amend the following motion previously adopted by the Lambda State Executive Board on April 22, 2017:
Move that Holiday Inn Suites Bloomington Airport in Bloomington, IL be the site of the September 14-15, 2018 Lambda State Executive Board Meeting.
Move to amend by striking out September 14-15, 2018 and inserting September 21-22, 2018.**

MOTION ADOPTED

FINANCE

Teena Zindel-McWilliams (Beta Sigma), Lambda State Finance Chair, has scheduled a meeting for January 27, 2018, at which they will make decisions for the next fiscal year.

MOTION

Teena Zindel-McWilliams (Beta Sigma) moved the 2017-2018 Budget be amended as follows:

- (1) \$0.00 should be inserted in Line 1J, Reservation Fund transfer as we normally do not transfer in the first year of the biennium, and the “Total Available Funds receipts” should be reduced to \$175,790.00; and**
- (2) the amount of “Transfer to Scholarship Fund” should be \$1,600 (rather than zero), which would change the “Total Anticipated Disbursements from Available Fund to \$184,924.00 and the Anticipated Balance to \$175,866.00.**

MOTION ADOPTED

LEADERSHIP
DEVELOPMENT

Linda Adcock (Beta Phi), Lambda State Leadership Committee Chair, stated that their goal is to provide leadership opportunities for our membership through marketing, membership, programming, and leadership training. Training for Chapter Leaders will be held June 2 in Belleville at Central Junior High School and June 9 in Ottawa at Ottawa High School. Each training will begin with continental breakfast and registration at 8:30. Leadership sessions will begin at 9:00. It was encouraged that chapters elect their chapter leaders as early as possible to have 100% participation. Chapters will receive registration information in March 2018.

MEMBERSHIP

Dr. Joan Róg (Beta Alpha) Lambda State Membership Chair, reported chapters will be acknowledged in four areas, which includes leadership development, programs, membership, and marketing, at the April 2018 State Convention. She discussed chapters' diversity programs, incorporating the Seven Purposes of the Society, vary days of meetings, and various ways to actively seek initiates during her report.

NOMINATIONS

Sylvia Olson (Alpha Nu), Lambda State Nominations Chair, encouraged chapter nominations chairs to begin seeking nominations for chapter's next leadership team as soon as possible. Names and email addresses of all Chapter President nominees should be sent to the Nominations Chair so they can receive monthly tips that will assist them in their new leadership role. Each area representative from the nominations committee will be contacting their chapter nominations chair. International moved the deadline for nominations for 2018-2020 officers and leadership positions from October 15 to September 15.

PERSONNEL

LaVonne Chaney (Beta Pi), Lambda State Personnel Chair, shared that the Personnel Committee is seeking to fill the position of Lambda State Treasurer, as their major goal. The Committee has been working diligently to simplify the Treasurer's position to make it more attractive. Another important goal of the committee is to meet the needs of our employees which include: Dr. Kammie Richter (Executive Assistant), Patricia DeWitt (Newscaster Editor),

and Sharon Vinson (Treasurer).

RULES

Britta Peterson (Zeta), Lambda State Rules Chair, established goals for the biennium on August 7, 2017. A charge of the chair is to create and send a checklist to each chapter president to determine the status of their chapter rules and to encourage Chapters to review, amend (if necessary), store them electronically, and provide a copy to Lambda State Rules Chair. By June 2018, there will be a workshop on setting and revising chapter rules.

SOCIETY MISSION AND PURPOSE

EDUCATIONAL EXCELLENCE

Beverley Johns (Alpha Phi), Lambda State Educational Excellence Chair, with her committee encouraged chapters to provide professional development opportunities to their membership and learning community. She introduced Cheryl Cox, PD Coordinator who is prepared to assist chapters with the process. Bev encouraged chapter presidents to visit the Lambda State website under Educational Excellence for forms. The Lambda State Convention 2018 will provide PD opportunities including a pre-convention Teach-to-Lead workshop. There will also be a tour to the Craft Show at the Odeum in Villa Park. Friday night will include Breakout EDU, Zentangle, and card making. Ten-minute “take-aways” and one-hour PD sessions will be available on Saturday. The Chair also encouraged members to share their talents by submitting a workshop proposal for the convention 2018.

MOTION

Beverly Johns (Alpha Phi), moved the stipend of \$1,000 be paid to Cheryl Cox as the Professional Development Coordinator in January 2018.

MOTION ADOPTED

MOTION

Beverly Johns (Alpha Phi), moved the adoption of the Strategic Plan for the upcoming biennium.

MOTION ADOPTED

INTERNATIONAL PROJECTS

Teresa Maguire (Gamma Upsilon), Lambda State International Projects Chair, reported her committee met on August 2, 2017. They defined their committee as an arm of the society promoting world fellowship and international projects around the world. The International Projects committee goals include: 1) to invite world fellowship students to participate at Lambda State convention; 2) to continue support for Schools for Africa and the Marion Mission (both are important initiatives, but chapter preference is your choice); 3) to continue to support the International Emergency Fund by collecting donations at the Lambda State Convention, and 4) to plan and execute an international travel experience for 2019. Iceland is the destination. A representative from the tour company will make a presentation at the State Convention. All members interested in the tour should contact the Chair.

LEGISLATION

Linda Lucke (Alpha Nu), Lambda State Legislation Chair, stated that the committee is working on updating their communication tree. She encouraged that all chapter legislative chairs notify her with names and email information. The committee has made legislative presentations at conventions, individual chapters and coordinating council events. They are accepting requests for future presentations.

MUSIC

Elaine Cunningham (Alpha Beta), Lambda State Music Chair, stated that the Committee reviewed and updated the annual report and wrote their SMART goals. Music for Lambda State Convention 2018 was selected. Elaine encouraged chapter presidents to assist with identifying musicians in each chapter to increase choir participation and to organize an instrumental assemble. The committee is making efforts to locate the music to the DKG song.

MOTION

Elaine Cunningham (Alpha Beta) moved to approve the best bid of \$889 to purchase a keyboard, sustain pedal, bench keyboard stand and a keyboard case. The keyboard shall be for use at Lambda State events and will replace the Yamaha 550 keyboard purchased in 1998. The purchase will be made from Permanent Funds.

MOTION ADOPTED

SCHOLARSHIP

Delores Jones (Beta Psi), Lambda State Scholarship Chair, reported the scholarship and special study stipend application forms and brochures were updated and will be available on the Lambda State Website. The criteria for both forms were also revised with the assistance of President LeBlanc. More of the money will be allocated to study stipends. The scholarship and stipend amounts include: \$3,000 for the Emile U. Lepthien Scholarship; \$2,000 for undergraduate or graduate work enrolled for six hours or more, and \$2,000 for special study stipends. The deadline for scholarships and stipends is January 9, 2018.

WOMEN IN THE ARTS

Sue Dion (Alpha Lambda), Lambda State Women in the Arts (WIA) Chair, and with the WIA committee planned activities for the 38th annual Creative Arts Retreat, October 6-8, 2017 in Oregon, IL. The WIA SMART goal is to organize WIA materials for the Lambda State Archives and simplify storage for the next WIA chair. The WIA Committee will be accepting donations for the "Creative Wonders - Expect Great Things - Art Mart" at the Lambda State Convention. Sue thanked all chapters and Lambda State members who supported the M. Josephine O'Neil Art Award through their Art Mart participation and contributions.

LAMBDA STATE
FOUNDATION FOR
EDUCATIONAL STUDIES

Beverly Ann Madsen (Omicrom), Lambda State Foundation Chair, encouraged application for stipends. All money received from chapters, donations, memorials and honorary recognition goes into stipend assignments. Income from investments has limited the stipend amounts given to applicants due to the current interest rate. Bev also encouraged chapters include donations to the Foundation in their budget plans. A donation form is on the Lambda State website. Box Tops will be collected at the Foundation's table at the 2018 State Convention. A book of the Foundation's 10-year history was bound and presented to President LeBlanc for president files. A copy was given to the Historian for the Lambda State Archives. Box Top Winners included: Area 1 – Gamma Gamma; Area 2 – Zeta; Area 3 – Xi; Area 4 – Alpha Beta; Area 5 – Beta Zeta; and Area 6 did not participate.

NEW BUSINESS
MOTION

Sylvia Olson (Alpha Nu), moved Omega Chapter of Lambda State, The Delta Kappa Gamma Society International, organized April 20, 1940 to be dissolved with regret.

MOTION ADOPTED

MOTION

Jean Sowers (Theta), moved Theta Chapter of Lambda State, The Delta Kappa Gamma Society International, organized January 13, 1937 to be dissolved with regret.

MOTION ADOPTED

Pat Kubistal, Kappa, expressed an objection to information in the September mailing from the Foundation in the September mailing that money for stipends be taken from principal. She recommended that all legal documents be reviewed and that the Foundation Board give consideration against spending principal and continue to spend only the interest.

ANNOUNCEMENTS

Lambda State President LeBlanc announced \$1,710.00 was collected for the Emergency Fund. She thanked everyone for their generosity. She also expressed her thanks to the registration

desk helpers and the pages.

ADJOURNMENT

The meeting was adjourned at 11:06 am.