



**LAMBDA STATE, DELTA KAPPA GAMMA WELCOMES YOU TO THE  
2016 LEADERSHIP MANAGEMENT SEMINAR**

**LEADERSHIP SKILLS FOR CHANGING TIMES**

**JUNE 21-22, 2016**

**BRADLEY UNIVERSITY, PEORIA, ILLINOIS**

**This seminar is open to all current leaders or aspiring leaders  
in the field of education or those who are involved in  
organizations**

**Professional Development Hours will be available for most sessions**

**COME TO THIS SEMINAR TO LEARN ABOUT THE LATEST LEADERSHIP TOPICS:**

**Relationships in Leadership  
Multi-Tasking—Effectively and Efficiently  
Leading Change  
Help—I'm On Circuit Overload  
The Differentiation Wave  
Tried and True Tips for Leadership Success  
Grants as Resources  
Technology to Make Your Leadership Life Easier  
Parliamentary Procedure  
Understanding Your Personality Type and Your Leadership Skills  
Getting to Clutter Free  
Your Leadership Voice  
Dressing for Leadership Success  
Planning a Conference  
Let's Talk About the Kids  
Taking Care of Yourself So You Can Lead**

**This conference is made possible by the Cornetet Professional Development Grant**

**Opening Session and Reception, Monday evening, June 20, 2016, 7:00-9:00 p.m.**

**Welcome: Sylvia Olson, President, Lambda State, Delta Kappa Gamma**

**\*\*Keynote speaker: Dr. Dean Cantu, Dean, The College of Education, Bradley University**



**Tuesday, June 21, 2016**

SESSIONS—Tentative Schedule:

8:30 a.m.-10:00 a.m.—Choice of Two Sessions

**\*\*LEAVING A LEGACY: RELATIONSHIPS IN LEADERSHIP**

The way that people think, behave, approach work and life as a result of having worked with you—is your leadership legacy. It has very little to do with your abilities, your measurable performance, your strategic savvy. It has everything to do with who you are, as a person, at work. It has everything to do with your natural role, (as opposed to your title and responsibilities). Each workshop member will take a brief online assessment that will help sort out the distinctions between roles and title, and identify where you get the greatest satisfaction and where your strengths lie. Ultimately, it gives you something to think about as you plan the kind of legacy you want to leave.

Standards for Professional Learning: 2. Leadership, Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy.

Presenters: Dr. Debbie LeBlanc has been a principal and special education coordinator at the elementary and middle school levels in DuPage County. She is the Program Chair for the MAEL Principal Endorsement and Teacher Leader Programs at Aurora University. She is also a special education consultant for a school district in West Chicago. Dr. DJ Skogsberg is a superintendent in Lockport, Illinois and adjunct instructor at Aurora University in the masters and doctorate program. He received nominations for the Disney Teacher of the Year award as a first year teacher, Life Changer of the Year Award, and was recognized as a distinguished alumnus for Waubensee Community College.

**\*\*GRANT WRITING FOR NON-PROFITS**

This session will cover some practical tips, suggested resources, and some guides about what funders look for when reviewing grants.

Standards for Professional Learning: 3. Resources. Professional Teaching Standards: 8. Collaborative Relationships.

Presenters: Helen Jenkins is the Director of Youth Programs at Common Place, Inc. where she has had the opportunity to write or assist writing several one year grants, many multi-year grants, and collaborative and individual donor grant requests. Her experience came by doing and she hopes to share how that shaped what has become a successful grant writing career.

**10:15 a.m.-11:45 a.m. —Choice of Two Sessions**

**\*\*THE DIFFERENTIATION WAVE: A FRESH APPROACH TO PROMOTE CONTEMPORARY LEARNING**

As education struggles with meeting the needs of the *Whole Child*, both veteran teachers, Linda Lucke and Robin O'Connor, felt a call to action on how to provide a different approach to learning both in and out of the school environment. Lucke and O'Connor return to present a fresh differentiation process that scaffolds deeper understandings with fun. Its design ebbs and flows providing learners' flexibility and choice. The Differentiation Wave not only provides an easy four-step framework, but also helps you comprehend the growth mindset culture within our changing times. All levels of expertise are encouraged to attend.

Standards for Professional Learning: 4. Learning Designs. Professional Teaching Standard: 3. Planning for Differentiated Instruction.

Presenters: Linda Lucke's expertise as a librarian and Robin O'Connor as an interventionist teamed up to design *The Wave*, which embraces the growth mindset, increasing motivation and productivity. Both women have served in education for many years in a variety of leadership, service and educational roles, local and state wide.

### **\*\*TIPS FOR LEADERSHIP SUCCESS—TRIED AND TRUE**

This session reviews and shares the skills that support strong leaders including: positive and on-going communication, involving members in decision making, saying thank you often, staying on top of paperwork and questions, organizing your materials—paper or digital files and knowing where those materials are located, how to reward or gift yourself for jobs well done and quotes for motivation and success.

Standards for Professional Learning: 2. Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy

Presenter: Antoinette "Teta" Minuzzo is an organized and respected leader in many organizations. She served as President of Lambda State from 1989-1991, Alpha Nu from 1982-1984, and 2011-2013. She has served as a literacy volunteer in Lake County and is currently president of the Highwood Historical Society. She is the recipient of the 1987 Golden Gift Leadership Management Award. She was a member of the Delta Kappa Gamma International Nominations Committee from 1997-99.

### **Lunch on Your Own**

### **1:15 p.m.-2:45 p.m.—Choice of Two Sessions**

### **\*\*UNDERSTANDING PERSONALITY TYPE AND YOUR LEADERSHIP SKILLS**

Each participant will take a personality inventory. Using the scores, we will investigate whether or not the score reflects our personality. Then we will review how our personality affects our decision-making process and how we impact others who see us through a different personality lens.

Standards for Professional Learning: 2. Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy.

Presenter: Dr. Patricia Kubistal is a certified Myers-Briggs Temperament Inventory Instructor. She has conducted leadership training for Lambda State leaders using personality inventories. She has also conducted workshops for parents and teachers using this information to show how it affects teaching and discipline in the classroom. She is a member of the Association for Personality Types. . Nancietta Stocking is a former teacher with the Chicago Board of Education.

### **\*\*HELP, I'M ON CIRCUIT OVERLOAD—HOW CAN I GET EVERYTHING DONE AND KEEP MY SANITY**

Do you feel like you are running yourself ragged? Do you feel overwhelmed with your work, outside activities, and family obligations? Come to this session to learn practical tips for getting things done well and systematically and still having time to do some fun activities.

Standards for Professional Learning: 5. Implementation. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy

Presenter: Bev Johns is the Chair of the Leadership Development Committee for Lambda State. She is the author of 17 books, is conference chair for some organizations, and is a Professional Fellow at MacMurray College.

### **3:00 p.m.-4:30 p.m. -- Choice of Two Sessions**

#### **\*\*UNDERSTANDING THE BASICS OF GRANT WRITING**

This session will bring to light how to search for grant sources, types of grants, how to write for grants, involving a team of teachers, parents, community and administrators, sharing experiences.

Standards for Professional Learning: 3. Resources. Professional Teaching Standards: 8. Collaborative Relationships.

Presenter: Dr. Patricia Kubistal has a wealth of experience writing grants. She wrote the first grant for bilingual education for the Chicago Board of Education. She has conducted leadership training for Lambda State leaders on a variety of topics. Nancietta Stocking is a former teacher with the Chicago Board of Education.

#### **\*\*PLANNING A CONFERENCE**

You may be hesitant to take on the project of planning a conference, a multi-day workshop, or even just a reunion. There's no better way to handle this than to just do it (the first time is the hardest). Come learn about the types of preparations necessary, the pitfalls to try to avoid, preparing a time-line checklist, and some ways to make your conference or gathering a success.

Standards for Professional Learning: 1. Learning Communities and 2. Leadership

Professional Teaching Standards: 8. Collaborative Relationships. 9. Professionalism, Leadership, Advocacy.

Presenter: Mary Jane Sterling recently retired after over four decades of teaching and now has time to plan all these conferences she's been doing through the years *while working!!* She most recently has been on the Taming Technology committee and has had experience coordinating conferences through Bradley University, Kiwanis, and extended family.

#### **\*\*LEADERSHIP FOR LEGISLATIVE CHANGE**

This session will focus on the knowledge that leaders need to have to understand the legislative process and how to provide meaningful input into the process.

Standards for Professional Learning: 2. Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, Advocacy.

Presenter: Linda Lucke has served as a school librarian and is currently the Lambda State Legislative Chair. She has a wealth of experience in the legislative process, in schools, and in a variety of organizations.

**Wednesday, June 22, 2016**

### **8:30 a.m.-10:00 a.m.—Choice of Two Sessions**

#### **\*\*LEADING CHANGE AND LIKING IT!**

This presentation is for novice and experienced leaders who see leadership as a vehicle for change. As change agents we need to prepare our schools, our chapters, our organizations to accept change to improve, and at the same time be motivated as individuals who relish the opportunity to lead and serve. Looking at the needs of the organization and the needs of the individuals presents challenges that the change agent school or chapter or other leader needs to face with enthusiasm and not fear. Learn how to do an analysis of Strengths, Weaknesses, Opportunities, and Threats (SWOT analysis) to plan for the future. Examine leadership models that help you reflect on your own personal strengths and challenges as you face your SWOT. Find ways to be proactive to face the changes needed in your school or your chapter and in your own personal journey of leadership so that the “match” between your school or chapter and your own leadership lead to increased satisfaction and school and chapter success.

Standards for Professional Learning: 2. Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy.

Presenters: Dr. Margaret Trybus and Dr. Paul Sims are Professors of Educational Leadership at Concordia University Chicago. They have co-presented nationally and internationally on topics related to leadership, change, and school improvement. Both are published authors on *Leading School Change, and Supervision for School Improvement*. Dr. Margaret Trybus is the recipient of DKG International and State scholarships and currently serves on the International Editorial board. She is a chapter president and state chairman of the Communications and Publicity Committee.

#### **USING ZENTANGLE TO BRING FOCUS AND MINDFULNESS**

Zentangle is an easy-to-learn, relaxing, fun method to create beautiful images by drawing structured patterns. It is a proven method for mindfulness; it fosters self esteem, focus, relation, and stress reduction and its fun.

Presenters: Sue Dion’s experience as an art educator for more than thirty years and Pat Poertner’s expertise as a licensed counselor and coach team up to introduce participants to the Zentangle method. Both Sue and Pat are certified Zentangle Teachers with the knowledge to help you make the most of the Zentangle method. **This session is limited to 25 people so get there early to secure a seat.**

#### **DRESSING FOR LEADERSHIP SUCCESS**

Your appearance makes a big difference in how people perceive you and your effectiveness. Come to this session and learn how to dress your best, how to coordinate your clothes and accessories to look poised and professional.

Presenter: Dr Joan Rog worked as a teacher and administrator for the Chicago Public Schools for many years. She has served as President of the Illinois Council for Exceptional Children and currently is the parliamentarian for the organization. She was selected to participate in the Delta Kappa Gamma Leadership Management Seminar. She currently serves on the Lambda State Foundation Board.

#### **10:15 a.m.-11:45 a.m.—Choice of Two Sessions**

##### **\*\*DO YOU NEED TO PACK A SNACK BEFORE ATTENDING A MEETING?**

This session will provide you with a great overview of correct parliamentary procedure for meetings. Participants will be given a sample agenda. They will learn about the correct way to make a motion and the most commonly used motions for most business meetings.

Standards for Professional Learning: 2. Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy.

Presenter: Carolyn Godby is the parliamentarian for Lambda State of Delta Kappa Gamma. She is a member of the National Association of Parliamentarians and takes advantage of all training classes offered by them. She has been a member of Delta Kappa Gamma for over 40 years and served as Executive Secretary from 1983-1993.

### **\*\*FINDING YOUR "LEADERSHIP VOICE" IN EDUCATIONAL ORGANIZATIONS**

Attendees will learn about many of the leadership opportunities various educational organizations have to offer at the local, state, and international levels. Personal skills and attributes will be discussed, as well as how to stand up for what you deem worthy.

Standards for Professional Learning: 2. Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy.

Presenter: Dr. Kammie Richter has been an educator for 20 years and has been involved in DKG at the chapter, state, and international level. She was the Agriculture in the Classroom Teacher of the Year, and enjoys education and making a difference. She is a member of Xi Chapter.

### **TAKING CARE OF YOURSELF SO YOU CAN LEAD**

In order to lead effectively, we must first take care of ourselves. We need to make the time to eat healthy and to exercise. This session provides you with some ideas for exercising that will not take you a great deal of time but will make a difference in your outlook and your lifestyle and your position.

Presenter: Debbie Smith was in education for many years as a special education teacher. She now provides exercise classes at Jacksonville Fitness World.

### **Lunch On Your Own**

### **1:15 p.m.-2:45 p.m.—Choice of Two Sessions**

#### **\*\*LET'S TALK ABOUT THE KIDS**

We often get so bogged down with all the new technology, bright colorful displays, and increasing demands on teachers that sometimes we just need to stop and talk about the kids. The presenter will profile a few success stories and how kids with a variety of diagnosed and undiagnosed needs can see breakthroughs, not just because we have the newest gadgets or the coolest manipulatives, but because we care and put our expertise to work each day. This presentation will be thoughtful and engaging for novice to experienced educational professionals. Let's talk about the tools in the tool kit and realize that they probably don't fit every child. We need to continue listening, learning, and leading with innovation and options to fit a wide variety of needs. Participants will walk away eager to step wiser into the lives of children and adolescents who need things done differently and to lead others in the building to turn the trials into smiles.

Standards for Professional Learning: 4. Learning Designs. Professional Teaching Standards: Planning for Differentiated Instruction.

Presenter: Dawn Williams has served 28 years as a regular education and a special education teacher and 24 years as an educational diagnostician and dyslexia tutor. She teaches English and is Director of Academic Achievement at Saint Bede Academy. Dawn has four children, two with autism and two with dyslexia and multiple chemical sensitivities.

#### **GETTING TO CLUTTER FREE**

Is your desk overflowing with paper? Is your office a mess? When you want a piece of paper, do you have to route through multiple files and pieces of paper before you can find anything? This workshop gives you some

manageable tips on how to keep track of everything as a leader, how to decide what to pitch and what to keep, how technology can help you get organized, and more.

Speakers: Dr. Kammie Richter, Marilyn Myers, Bev Johns. Dr. Kammie Richter has been an educator for 20 years and has been involved in DKG at the chapter, state, and international level. She is the Executive Assistant of Lambda State and is a member of Xi Chapter. She serves on the International DKG Membership Committee. She was the Agriculture in the Classroom Teacher of the Year, and enjoys education and making a difference. Marilyn Myers is a 30-year member of the Society having served on numerous committees at both the state and local levels and has been a frequent presenter at conferences. She was President of Delta Gamma Chapter in Quincy and Beta Chapter in Bloomington. She is active in her community and church and enjoys travel, reading and puzzles. Marilyn was the recipient of the 2013 Lambda State Achievement Award. She was the recipient of the 2008 Golden Gift Award. Bev Johns is the current Chair of the Leadership Development Committee, worked in the public schools for over 30 years, is the author of 17 books, and is a Professional Fellow at MacMurray College.

### **\*\*LEADERS: DO YOU NEED A COUNSELOR OR A COACH?**

This session will offer guidelines to help you decide whether to pursue counseling or coaching. By developing an understanding of each of these professional service areas, you will be able to determine which one best fits your present circumstances, needs, and goals.

Standards for Professional Learning: 2.Leadership. Professional Teaching Standards: 9. Professionalism, Leadership, and Advocacy.

Presenter: Pat Poertner is a Board Certified Coach, Licensed Clinical Professional Counselor, and Certified Leadership Feedback Specialist for the Executive Development Center at Bradley University. She has managerial and leadership achievements in Human Resources for a Fortune 500 Company, along with successes as a leadership feedback coordinator.

### **3:00 p.m.-4:30 p.m.-- Choice of Two Sessions**

#### **\*\*TECHNOLOGY WILL MAKE YOUR LIFE AS A LEADER EASIER**

This session will provide you with an overview of a variety of tools that you can use to make your life easier as an educational leader. Among the tools to be discussed will be Doodle Polls, Using Google Docs, Google Forms, and Google Calendar. Also discussed will be the use of GoTo Meetings and other free online meeting applications.

Standards for Professional Learning: 3. Resources. Professional Teaching Standards: Professionalism, Leadership, and Advocacy.

Presenter: Jean Tulin is the webmaster for Lambda State of Delta Kappa Gamma and served as President of her Alpha Rho Chapter of DKG. She is a SMART Certified Education Trainer since 2004. She retired after 35 years in secondary education and currently trains for Bradfield's Computer Supply in Peoria. She is a sought after speaker for her expertise in technology.

#### **\*\*MULTI-TASKING—EFFECTIVELY AND EFFICIENTLY**

This session will discuss the concept of multi-tasking as a leader and practical strategies on how to manage multiple tasks and to get them completed effectively and efficiently.

Standards for Professional Learning: 2.Leadership. Professional Teaching Standards: 9. Professionalism, Leadership and Advocacy.

Presenter: Deborah Lambeth is a member of the Leadership Development Committee and is the President of Sigma Chapter of Delta Kappa Gamma. She worked in the public schools for over 35 years as a teacher, elementary principal, k-12 principal, and as a special education coordinator. She has been a Delta Kappa Gamma member of 37 years.

#### **ABOUT PROFESSIONAL DEVELOPMENT HOURS**

Sessions that are starred in the description section will be eligible for professional development hours. The applicable standards are included in the description. You must bring you IEIN NUMBER with you and must sign in and out.

PD hours for Dr. Dean Cantu's session will also be available. The standard for Professional Learning is: 2. Leadership and the Professional Teaching Standard is: 9. Professionalism, Leadership, and Advocacy.



## REGISTRATION FORM

Registration Deadline June 10, 2016

Go to: [www.deltakappagamma.org/IL](http://www.deltakappagamma.org/IL) ; Click Events then Leadership Management Seminar;  
Choose link: Registration. Or you can register using this form, checks are made out to Bradley University:

Name \_\_\_\_\_

Affiliation (District Name or Chapter of Lambda State) \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

Special Needs (dietary or other): \_\_\_\_\_

I wish to register for the following:

\_\_\_\_ \$65 for both days

\_\_\_\_ \$41 for one day

\_\_\_\_ I am an early career educator (up to five years' experience) and I wish to receive a \$10 discount on two-day registration

\_\_\_\_ I am a speaker planning to attend my session only

\_\_\_\_ I want lodging in a Bradley University dormitory for \$20 per night. (For those who want to purchase linens you can do so for an additional \$10). A deposit is required that will be returned to you after the conference. A refundable key deposit of \$35 is required to reserve a dormitory room. The refund will be issued within two weeks of the conclusion of the conference and once all keys are accounted for. Refunds will be issued in the same form as payment, with the exception of cash. All cash deposits will be refunded by check.

Hotels within easy distance of Bradley are available at Bradley reduced rates by visiting the Bradley University Website: <http://www.bradley.edu/parent/hotels/>

### **Payment Options**

☐ **Credit Card (circle one):**      **VISA      Mastercard      Discover      American Express**

**Billing Address:** \_\_\_\_\_

*(If different than Home Address listed above)*

**Card Number:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Print**

☐ **I have enclosed a check or money order payable to Bradley University**

**Please return form and payment to:**

Debbie Devine, Continuing Education, Bradley University, 1501 W. Bradley Avenue, Peoria IL 61625

For further information contact Bev Johns at [bevjohns@juno.com](mailto:bevjohns@juno.com) or at 217-473-1790 or Mary Jane Sterling at [sterling@bradley.edu](mailto:sterling@bradley.edu). For registration questions, please contact Debbie Devine at 309.677.2820.