



Lambda State Growing, Changing, Standing Strong



**Checklist for Chapter Presidents, Lambda State Officers,
Chairs, and Personnel and Past State Presidents:**

September 2015 Activities/Deadlines

- _____ **September 9 – DUE** Registration for Lambda State Executive Board Meeting at Holiday Inn and Suites, Bloomington, IL to Kammie Richter, 8221 E 1800 N. Road, Oakwood, IL 61858-9627
- _____ **September 14 – DUE** Legislative Seminar Registration to Linda Lucke, 525 Juliet Lane, Libertyville, IL 60048
- _____ **September 15 – DUE** Creative Arts Retreat Registration to Athena Columbus, WIA Chair 8127 Oketo Ave. Niles, IL 60714-2941
- _____ **September 18-19 –** Attend the Lambda State Executive Board Meeting, Holiday Inn and Suites, Bloomington, IL
- _____ **September 20 – DUE** LS Chairs email information for August mailing to LS President Sylvia Olson

In this mailing:

- 2a) President's Letter** – read and file under President
- 2b) September Checklist** – meet deadlines; follow mailing instructions
- 2c) Lambda State Committees** – keep for reference
- 2d) DRAFT Strategic Plan** – read; will vote on its adoption at the Executive Board Meeting
- 2e) LS Executive Board Registration** – complete and return to Kammie Richter
- 3) Treasurer Reports** – read and file under Treasurer; shorter versions will be available at Executive Board
 - **3a) Chapter Contributions 2014-2015**
 - **3b) DKG Lambda State Available Fund June 2015**
 - **3c) DKG Funds June 2015**
 - **3d) DKG Membership 2014-15**
- 4) Lambda State Permission to Post** – keep on file and return to Pat DeWitt with chapter *Newscaster* articles
- 5) Music**
 - **5a) Music Letter** – read; forward to chapter music chairs

- **5b & e) C&I Reg Letter** – read; forward to interested chapter members
- **5c & e) Chorus Registration** – read; forward to interested chapter members
- **5d & e) Instrumental Registration** – read; forward to interested chapter members

6) Women in the Arts

- **6a) WIA Letter** – read; forward to chapter women in the arts chair
- **6b) Creative Arts Retreat Registration form** – read; forward to interested chapter members
- **6c) CAR Presenter Form** – read; forward to interested chapter members

7) Lambda State Leaders – Call for Presenters – read; forward to interested chapter members

8) Scholarship

- **8a) Scholarship Letter** – read; forward to chapter scholarship chair
- **8b) Scholarship brochure** – share with chapter members
- **8c) Special Study Stipend brochure** – share with chapter members

9) Rules

- **9a) Rules Letter** – read; forward to chapter rules chair/share with chapter members
- **9b) Fall motions** – read; bring with you to Executive Board Meeting

10) Educational Excellence

- **10a) EEC Letter** – read; forward to chapter educational excellence chair or equivalent
- **10b) Pick Your Passion Hot Topics (goals)** – read; forward to chapter educational excellence/program chair or equivalent

11) Legislation

- **11a) Legislation Letter** – read; forward to chapter legislation chair
- **11b) Legislative Seminar Registration Form** – share with chapter members

12) Literacy Letter – read; forward to chapter literacy chair; encourage chapter members to read the book discussion books *It's Complicated: The Social Lives of Networked Teens* by danah boyd (lower case requested by author) and *The Girl on the Train* by Paula Hawkins

13) Achievement Award Letter – read; share with chapter members; consider nominating one of your chapter members for this prestigious award

14) Finance Letter – read; forward to your chapter finance chair; send audit forms to Carol Beste by November 1