



Lambda State Special Study Stipend Checklist

Start early to complete the application form. Write your personal essay and request your two references (one from DKG officer and one from person in professional setting) before holiday break.

Application must include:

- 1. Award criteria information
- 2. Application information page including title and information about project
- 3. Participation in DKG at local, state and international levels
- 4. Recommendations: a) DKG Chapter officer b) non DKG professional
- 5. Personal essay including info about your project
- 6. Verification of attendance & payment of project

All of the above materials must be sent electronically in one packet to Lambda State Scholarship Committee Chair by **January 9, 2017**. **Only** use WORD or pdf format attachments.

Ursula Sihocky
Lambda State Scholarship Chair
usihocky21@comcast.net

Please read the statements below and check each statement on the line provided.

If selected I am encouraged to attend the Lambda State convention in St. Louis April 21-23, 2017.

If selected I grant permission that my name and/or photo may be used in publicity releases, i.e. *Newscaster* (Lambda State magazine), Lambda State website

I hereby submit for consideration this application for a Special Study Stipend no later than January 9, 2017.

Signature (Electronic Signature Accepted

date

Special Study Stipend Application

Criteria for Lambda State Special Study Stipends: (Standing Rule 1.32)

1. Prior to the application deadline, an applicant for a Special Study Stipend shall have completed three (3) years of membership in Lambda State. Retired members may also apply.
2. The applicant is responsible for submitting the application packet electronically including information page, personal essay, two recommendation forms, and copy of verification of payment and completion of project no later than **January 9, 2017** to Lambda State Scholarship Chair. Ursula Sihocky usihocky21@comcast.net.
3. Special Study Stipends shall be awarded to develop skills that promote professional and/or personal growth.
4. The educational experience for which the special study stipends are awarded shall have taken place between January 1 and December 31 **the year preceding the award ceremony.**
5. Lambda State Committee chooses recipients implementing the following criteria:
 - a. Local Society participation (25 points) –includes leadership and attendance
 - b. State and International participation (15 points)
 - c. Personal Essay (40 points) –includes purpose, summary of topic studied and future implementation
 - d. Two recommendations (20 points) -one DKG chapter officer, one non DKG professional

Terms and Conditions of the Special Study Stipends

1. All applicants will be notified by **February 15** as to the status of their selection. Applicants selected will be required to notify the State Scholarship Chair in writing of their acceptance of the award by **March 1**.
2. When an applicant accepts a Special Study Stipend, she is agreeing to the following:
 - a. To remain an active member of the Delta Kappa Gamma Society International
 - b. To share information of project with Delta Kappa Gamma members.
3. Recipients are encouraged to attend the Lambda State Convention to receive their award.
4. The Stipend awards will be no larger than the smallest scholarship. For 2017 this amount is no more than a total of \$1600.
5. Applicants requesting stipends for 6 hours or more of college credit are encouraged to apply for a scholarship.

For additional information or inquiries please contact:

Ursula Sihocky, Lambda State Scholarship Chair 2015-2017
usihocky21@comcast.net
Home phone (224)238-3614

Applicant Information

Name _____ Date _____

Street Address _____

City _____ State _____ Zip code _____

Preferred Phone _____ Email _____

Initiating Chapter _____ Present Chapter _____

Total number of years in chapter(s) _____

Present position in education _____

Number of years in education _____

Are you a past stipend recipient? _____ No _____ Yes In which years? _____

Total amount of award(s) received? _____

Name of employer (if applicable) _____

Address _____ Phone _____

Name of contact to confirm above information _____

Title of Project or Course:

A. Brief Description

B. Itemized list of amount requested (travel, registration, meals lodging)

C. Verification of attendance and/or completion

Special Study Stipend Recommendation Form

(Completed by DKG chapter president or immediate past president)

Applicant's name _____

Chapter Officer Name _____

Chapter Officer Address _____

City _____ State _____ Zip code _____

Preferred Phone _____ Email _____

1. Duration and in what capacity have you known the applicant?
2. Please indicate chapter meeting participation during the past two years (Mark all that apply)
 Chapter Officer Committee Chair Committee Member
 Gave presentation to chapter Hosted meeting, fund raiser or activity
 Other (please explain)

3. Please indicate attendance at chapter meetings during the past two years.
 Always Frequently Seldom** Never**

**Please give detail(s)

4. In your opinion what effect may this educational experience have on the applicant's contribution to the Society or the profession?

5. Additional Comments (if necessary please use another sheet)

Signature (Electronic signature accepted) _____ Date _____

_____ Chapter

Special Study Stipend Recommendation Form

(Completed by person who knows applicant in professional setting)

Applicant's name _____

Professional Reference Name _____

School Address

City

State

Zip code

Preferred Phone

Email

1. Duration and in what capacity have you known the applicant?
2. Please indicate using concrete examples activities you have observed that demonstrate how the applicant has contributed to the educational profession.
3. Please indicate how attendance at the professional conference, workshop, convention or similar activity will enhance the applicant's knowledge. (Please indicate activity the applicant attended if known.)
4. Additional Comments

Signature (Electronic signature accepted)

Date

Position

Name of Institution

Personal Essay

The Essay should include the purpose of the activity, summary of the topic studied, pertinent information about the place and duration of the activity and future implementation of topic with Delta Kappa Gamma members at chapter and/or state level. Your essay must be no longer than one page double-spaced. Use Arial font size 11.