**Greetings Strategic Action Plan Chairmen and Presidents,**

 **We hope you have been busy brainstorming or developing your Areas of Focus for your SAP plan. As the state committee we realize the time and effort needed to create such a document that will enable your chapter to become even stronger. Remember do NOT try to have a huge number of Areas of Focus and activities. It is better to begin small and see wonderful results opposed to lots of items with none being completed.**

 **At the September 12 State meeting, our committee will report on the progress of the chapters’ Strategic Action Plans. Our committee would like to be able to report accurately the progress being made by chapters, so we are asking for feedback to be used in our report.**

 **Please fill out the questionnaire and return it to me by email or**

**“snail” mail by Friday, August 28. Our committee truly wants to hear from each of you stating the progress you have had creating your chapter’s document.**

 **Remember our committee is here to cheer you on by offering encouragement and assistance. Our committee is more than willing to help any way we can!**

**Faye Peter**

**SAP Chairman**

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**Kaaran Rodman, Omega**

**Nancy Hoff, Beta**

**Jo Ann Manes, AE St President, Beta Delta, ex officio**

**Questionnaire**

**Have you had a meeting to discuss a Strategic Action Plan for your chapter? Explain.**

***We have not devoted an entire meeting to the SAP but we have informed and updated members at three meetings last year. We have also distributed two questionnaires, collated the results, and shared the results in the chapter newsletter. The SAP committee met to discuss the results and develop a proposed SAP that we will submit to members for approval at our September 3 meeting.***

**If you are working on the SAP, have you completed the SWOT process? Explain.**

***Yes, we completed the SWOT process in the form of two questionnaires that the members responded to carefully and thoughtfully.***

**What did the assessment of your chapter show?**

***Lack of time, aging membership, lack of focus, burnout, and expense of membership are all problems we are experiencing. Focus on local issues and recruiting active teachers would strengthen our chapter.***

***Benefits of membership are many including fellowship and intellectual stimulation, scholarship opportunities, continuing education opportunities, opportunities to stay informed about current education issues. We have many and diverse talents in our sisterhood and we benefit from being chapter members.***

**What did you decide upon for your Areas of Focus?**

1. ***We will attempt to increase Epsilon Chapter membership***
2. ***We will increase member involvement in local school classrooms and international education.***

**Did you find the State and International website sources helpful in planning your plan? If so, which ones. If not helpful, why not? What do we need to change to be more beneficial?**

***We found the personal contact from the state committee in their email correspondence and phone calls to be helpful. Likewise, the state model of the SAP was a good example of what we could do.***

***The newsletters, As The SAP Rises were overwhelming to me and too abstract to be helpful.***

***I think that if I could have seen good chapter models of the areas of focus form for chapters whose membership is about our size and demographics it would have been very helpful.***

**Chapter: Epsilon Chapter, Greencastle, IN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Person answering the questionnaire: Lucy Wieland, Strategic Action Plan Chair**

**8/1/15**