**Delta Kappa Gamma Liaison Report**

**Alpha Epsilon State**

**2015-2017**

**Directions: This is a two-part report.**

1. **The first part is to be filled out by the chapter president and emailed or mailed to the liaison before the scheduled visit so that plans may be made and materials gathered.**
2. **The liaison will bring this form to the meeting to complete. The liaison will make a copy for her files and mail or email a copy to the State President, as soon as possible after the visit. Your liaison is here to help and support the chapter. Thank you.**

**CHAPTER PRESIDENT**

**Chapter Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of Members\_\_\_\_\_\_\_\_**

**Average Number of Attendance at Meetings\_\_\_\_\_\_\_**

**Amount of Dues Active\_\_\_\_\_\_\_\_\_ Reserve\_\_\_\_\_\_\_\_\_**

**Projects for This Biennium\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Concerns/Questions \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Do you send out newsletters to your members? \_\_\_\_\_\_\_\_**

**Do you have a calling person/committee to remind members of meetings? \_\_\_\_\_\_\_\_**

**If not, please consider this or something similar.**

* **State Liaison Assignment for Your Meeting and Information/Materials Requested**

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**DO YOU NEED/DESIRE A VISIT FROM THE STATE PRESIDENT? \_\_\_\_\_\_\_\_\_\_**

**STATE LIAISON**

**Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Meeting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number Attending\_\_\_\_\_\_\_\_\_\_\_**

**Theme or Program\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Your Participation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Meeting Summary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Members Showing Leadership Skills\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Thank you for attending the chapter meeting. Please keep in contact with your liaison chapter keeping them informed of information and encouraging their participation in DKG Activities.**