

## Alpha Iota State - Michigan

Dear Chapter President,

As Chapter Visitations Chairman, I look forward to working with you as we share our talents to provide a meaningful experience for your chapter members.

Each chapter is eligible for an official visit from a state officer or state committee chairman at least once during the 2011 - 2013 biennium.

When requesting an official visitation from a state officer, Alpha lota State Bylaws provide transportation and lodging expenses (if needed) for official visitations to chapters. If you request more than one visitation during the biennium, your chapter is responsible for expenses (transportation and lodging) for that officer. (State Bylaws and Standing Rules, Finances, E2 and E3) If you are requesting a visitation for a special function or anniversary, please send in your request early.

To request an official state visitation, please complete and submit the attached form to:

Chapter Visitations ChairmanKathy MuenchPhone: 810-694-0706Alpha Omega Chapter11715 Schram St.Grand Blanc, MI 48439E-mail: kemuench@sbcglobal.net

All arrangements for official state visits are made directly with me. If you have questions concerning official visits, please call me. I appreciate your commitment to the Society and look forward to working with you.

Sincerely,

Kathy Muench

2011-2013 Biennium

Visit confirmed by: \_\_\_\_\_\_ Date of Visit: \_\_\_\_\_\_



Alpha Iota State - Michigan

## **OFFICIAL STATE VISIT 2011-2013 BIENNIUM**

| Today's Date:  |                   | Chapte        | er:         |                |               |  |
|--|-------------------|---------------|-------------|----------------|---------------|--|
| From:  | Title:            |               |             |                |               |  |
| Requesting Visit of (Name of   | State Officer/ Co | ommittee Cha  | irman):     |                |               |  |
| 1 <sup>st</sup> Choice:  |                   |               |             |                |               |  |
| 2 <sup>nd</sup> Choice:  |                   |               |             |                |               |  |
| 3 <sup>rd</sup> Choice:  |                   |               |             |                |               |  |
| Chapter Contact Person:  |                   |               |             |                |               |  |
| Address:   |                   |               |             |                |               |  |
| Street/PO Box/   | /Apt. # C         | City          | S           | State          | Zip           |  |
| Phone:   | E-mail:           | (Place incl   |             | Y if you chec  | k rogularky)  |  |
| Month/Date/Time of Meeting:  |                   | (Flease Inch  |             |                | K legulariy)  |  |
| · ·  |                   |               |             |                |               |  |
| 1 <sup>st</sup> Choice:  |                   |               |             |                |               |  |
| 2 <sup>nd</sup> Choice:  |                   |               |             |                |               |  |
| Location:(On rever   | rse side, please  | provide speci | ific direct | tions and/or n | nap)          |  |
| Nature of Meeting:   | -                 |               |             |                |               |  |
| Role of State Visitor:   |                   |               |             |                |               |  |
| (On reverse side, or include with request)   |                   |               |             |                |               |  |
| Attire (formal, dressy, etc.):   |                   |               |             |                |               |  |
| ***Please include some background information about your chapter***  |                   |               |             |                |               |  |
| Your prompt return of this form is appreciated. Please send TWO copies of this completed form to:                                  |                   |               |             |                |               |  |
| Kathy Muench, Chapter Visitations Chairman Phone: 810-694-0706   |                   |               |             |                |               |  |
| 11715 Schram St.<br>Grand Blanc, Michigan 48439-1319   |                   |               | E-mail:     | kemuench@      | sbcglobal.net |  |
|  |                   |               |             |                | -             |  |
| <b>NOTE:</b> Please make ALL arrangements for an official state visit directly with the Chapter Visitations Chairman listed above. |                   |               |             |                |               |  |

Visit confirmed by: \_\_\_\_\_\_ Date of Visit: \_\_\_\_\_\_