

## Appendix A

### **Grant-in-Aid**

The Scholarship/Grant-in-Aid Committee shall be responsible for seeking applicants for the annual grant-in-aid. The screening and selection process shall proceed as follows:

1. In mid-February, letters explaining that we will soon be seeking traditional and non-traditional female applicants majoring in undergraduate education will be sent via mail and email to the following:
  - a) All SCS high school counselors
  - b) All SCS principals
  - c) County colleges and universities
  - d) The local NCAE teacher assistants organization
2. By March 1, applications will be sent via mail and email to those same people.
3. April 1 shall be the deadline for applications.
4. The month of April shall be used for reviewing applications and for selecting the recipient.
5. The grant-in-aid recipient will be announced before the end of the fiscal year.
6. She will be invited to attend either the May meeting (in even years when officers are installed) or to a meeting the following year.
7. Checks for the grant-in-aid shall be made payable to the institution where the recipient is enrolled, with one-half of the amount being paid per semester.
8. This committee shall also be in charge of any fund-raising activities that raise money for the Grant-in-Aid.