

Texas State Bylaws
The Delta Kappa Gamma Society International

Article I Name

Section A. State

The name of this state organization shall be Texas State Organization of The Delta Kappa Gamma Society International, hereinafter also referred to as state or state organization.

Section B. Chapter

Each chapter in Texas State Organization shall be designated by a Greek letter or combination of Greek letters as assigned by the State Executive Committee, beginning with Alpha Chapter, Texas.

Section C. Office and Charter

1. The registered office shall be the Headquarters of Texas State Organization and the registered agent shall be the state executive secretary/treasurer.
2. Texas State Organization, Charter No. 080440-1, is a corporation under the laws of The State of Texas. The organization is not for profit and is registered pursuant to the provisions of the Texas Non-Profit Corporation Act. The corporation is formed for educational and benevolent purposes, particularly for extending aid to women teachers by means of founding scholarships for study, for developing loyalty and high ideals in the teaching profession, and for conferring distinction upon women members of the teaching profession. Its period of corporation duration is perpetual.

Article II Object

The object of Texas State Organization shall be

1. to promote the Mission and Purposes of The Delta Kappa Gamma Society International as found in the *Constitution*, Article II, and
2. to act as a liaison between chapters and the international organization.

Article III Membership

Section A. Classes of Membership

1. The membership of Texas State Organization shall be composed of active, reserve, and honorary members.
2. The state organization shall establish a procedure for the election of state honorary members.

Section B. Chapter Authority

Chapters in Texas State Organization shall have authority to act on matters of chapter membership in accordance with the *Constitution*, Article III, and *International Standing Rules*, 3.0-3.51.

Section C. Membership Records

Every Texas State Organization chapter shall maintain a continuous record of the status of each of its members.

Article IV Finance

Section A. Governance

Where applicable, the *Constitution*, Article IV, and *International Standing Rules*, 4.0, shall govern Texas State Organization finances.

Section B. Annual Dues

State annual dues shall be an amount recommended by the state finance committee and approved by a two-thirds (2/3) vote of the members present and voting in a state convention.

53 **Section C. Other Income**

54 The state shall receive and utilize income from sources other than dues and fees - including but not limited
55 to gifts, bequests and royalties - in accordance with Texas State Organization *State Rules* or as determined
56 by the Executive Committee.

57
58 **Section D. Mandated Funds**

- 59 1. The state shall maintain an Available Fund. It shall be an operating fund and shall have a budget.
60 2. The state shall maintain a Permanent Fund according to Society guidelines.
61 3. The state shall maintain a Scholarship Fund according to Society guidelines. The fund shall be
62 managed under terms of a Memo of Understanding with Alpha State Texas Educational Foundation
63 (ASTEFL).
64 a. The naming of state scholarships and the amount of each endowment shall be recommended by
65 the state scholarship committee, approved by the State Executive Board, and adopted by
66 members present and voting in a state convention.
67 b. Rules governing administration of the state scholarship program shall be recommended by the
68 state scholarship committee and adopted by the State Executive Board.

69
70 **Section E. Special Funds**

- 71 1. Special funds may be created by a recommendation approved by the State Executive Board and
72 adopted by a majority of members present and voting in a state convention.
73 2. The Eula Lee Carter Memorial Fund shall provide grants for Delta Kappa Gamma members in
74 Latin American countries of the southwest region.
75 3. The Leadership Seminar Fund shall be used to finance a biennial state leadership seminar. The fund
76 shall be managed under terms of a Memo of Understanding with Alpha State Texas Educational
77 Foundation (ASTEFL).

78
79 **Section F. Financial Controls**

- 80 1. The state finance committee shall prepare and submit in odd-numbered years a proposed biennial
81 budget for adoption by the State Executive Board.
82 2. There shall be an annual audit of Texas State Organization funds, and a report of the audit shall be
83 submitted to the State Executive Committee for adoption.
84 3. The state president and the state executive secretary/treasurer, in consultation with the finance
85 chair, shall be authorized to manage state investment accounts.
86 4. Reimbursement shall be provided for specified state organization and chapter personnel for
87 participation in official Society activities.
88 5. All expenses shall be approved by the state president prior to payment.

89
90 **Article V Organization**

91
92 **Section A. State Organization**

- 93 1. Texas State Organization shall consist of chapters within the state and members holding
94 membership within the state.
95 2. Texas State Organization shall have bylaws which are consistent with the *Constitution* and
96 *International Standing Rules* for the governance of the state organization and its chapters.
97 3. Texas State Organization may establish guidelines that provide leadership training and support,
98 continuity between bienniums, and historical documentation.
99 4. The chair of the state bylaws and rules committee shall submit *State Bylaws* to the international
100 constitution committee for review.

101
102 **Section B. Chapters**

- 103 1. Chapter rules shall be consistent with the *Constitution, International Standing Rules, State Bylaws,*
104 *and State Rules.*
105 2. Chapter rules shall be reviewed by the state bylaws and rules committee biennially.

106
107 **Section C. New Chapters**

- 108 1. The State Executive Board shall approve the organization of each new chapter.

- 109 2. Rules governing the organization of a new chapter shall be recommended by the state expansion
110 committee and adopted by the State Executive Board.

111

112 **Section D. Areas**

- 113 1. The State Executive Board shall approve the organization of chapters within geographic areas of
114 the state to manage leadership training and disseminate Society information.
115 2. The State Executive Board shall define the number of areas and the chapters in each area.
116 3. The state president shall appoint area coordinators, each of whom shall provide liaison between
117 chapters in an assigned area and the state president.

118

119 **Section E. Coordinating Councils**

- 120 1. Coordinating councils may be organized in counties and/or cities where there are several chapters.
121 2. Coordinating councils shall be governed by the *Constitution*, Article V, B. 4. and *International*
122 *Standing Rules*, 5.1.
123 3. The coordinating council shall plan, schedule, and implement activities of mutual concern.

124

125 **Article VI Officers and Related Personnel**

126

127 **Section A. State Officers**

- 128 1. The state officers shall be a president, first vice-president, second vice-president, recording
129 secretary, and corresponding secretary (all elected), and state executive secretary/treasurer
130 (employed).
131 2. The state executive secretary/treasurer shall be employed by the State Executive Board from
132 recommendations made by the state personnel committee. She shall perform the duties enumerated
133 in her letter of intent. She shall be a member ex officio, without vote, on the Executive Committee
134 and the Executive Board.
135 3. All state officers, the state executive secretary/treasurer and the state parliamentarian shall perform
136 the duties enumerated in the *Constitution*, Article VI,C. Guidelines supported by the governing
137 documents shall be developed and maintained for each position.

138

139 **Section B. Related Personnel**

- 140 1. The webmaster and editor/photographer are employed by the State Executive Board from
141 recommendations made by the state personnel committee. Each shall perform the duties
142 enumerated in the Operations Manual of Texas State Organization.
143 2. The state president shall appoint a parliamentarian. It is desired that the parliamentarian be a
144 member of Texas State Organization.

145

146 **Section C. Nominations and Elections**

147 Nominations for elected positions shall be made by a nominating committee as follows:

- 148 1. Five (5) state officers as delineated in these *State Bylaws*, Article VI, A. 1., to be elected by
149 members present and voting at state convention in odd-numbered years.
150 2. Eight (8) members of the nominations committee to be elected by members present and voting at
151 state convention in odd-numbered years.
152 a. One (1) shall be a continuing member.
153 b. The continuing member shall be chair of the committee.
154 3. Three (3) members of the finance committee to be elected by members present and voting at state
155 convention in odd-numbered years.

156

157 **Section D. Term of Office**

158 The term of office for all elected state officers shall be in accordance with the *Constitution*, Article VI, D. 2.

159

160 **Section E. Vacancies**

- 161 1. When a vacancy occurs in the office of president, the first vice-president shall become president,
162 and the second vice-president shall become first vice-president.
163 2. When a vacancy occurs in other elective or appointive positions, the state president shall name a
164 successor.

165
166 **Article VII Meetings**
167

168 **Section A. Conventions**

- 169 1. The business of Texas State Organization shall be conducted annually at the state
170 convention held as determined by the State Executive Board.
171 2. A quorum shall be a majority of the members who have registered at the state convention.
172

173 **Section B. Other Meetings**

- 174 1. Area workshops shall be held once each biennium for the purposes of leadership training and
175 dissemination of Society information.
176 2. Other conferences may be held for special purposes as authorized by the state president.
177

178 **Article VIII Executive Boards and Executive Committee**
179

180 **Section A. State Executive Board**

- 181 1. Members of Texas State Organization Executive Board shall be the elected officers, chapter
182 presidents, and past state presidents. The state executive secretary/treasurer, state parliamentarian,
183 state editor/photographer, webmaster, and state committee chairs shall be members ex officio,
184 without vote.
185 2. The duties of the State Executive Board shall be as specified in the *Constitution*, Article VII, B. 2.
186 and in these *State Bylaws*.
187 3. The State Executive Board shall meet annually at the time of the state convention.
188 4. A quorum shall be a majority of the voting members of the State Executive Board. Each voting
189 member shall be entitled to one vote.
190 5. All members being notified, matters requiring immediate State Executive Board action, other than
191 at state convention, shall be by majority vote of Board members through postal or electronic mail,
192 or in an electronic meeting wherein all members may simultaneously hear one another and
193 participate during the meeting.
194

195 **Section B. Chapter Executive Boards**

196 Chapter executive boards shall function in accordance with the *Constitution*, Article VII, C.
197

198 **Section C. State Executive Committee**

- 199 1. Texas State Organization shall have an executive committee composed of the elected officers as
200 voting members.
201 2. The state president shall serve as chair of the State Executive Committee.
202 3. The immediate past state president, state parliamentarian, state executive secretary/treasurer, and
203 ASTEF president are members ex officio of the Executive Committee, without vote. The state
204 president may invite any member to attend meetings.
205 4. The Executive Committee may act for the Executive Board between meetings.
206 5. All committee members being notified, matters requiring immediate Executive Committee action
207 may be voted upon by postal or electronic mail, or in an electronic meeting wherein all members
208 may simultaneously hear one another and participate during the meeting. A majority vote of
209 committee members shall be required for action.
210 6. The State Executive Committee shall meet annually to adopt the audit report, to declare vacancies
211 when necessary, to plan state activities, and to act on other state business.
212 7. The Executive Committee shall act on proposals from the executive secretary/treasurer for disposal
213 of headquarters furnishings, equipment, paraphernalia, and out-of-date records.
214

215 **Article IX Committees**
216

217 **Section A. Standing Committees**

- 218 1. Society Business
219 a. Archives
220 b. Bylaws and Rules

- 221 c. Ceremonies
- 222 d. Communications and Publicity
- 223 e. Expansion
- 224 f. Finance
- 225 g. Headquarters
- 226 h. Leadership Development for Chapter Presidents
- 227 i. Leadership Orientation for State Personnel
- 228 j. Membership
- 229 k. Necrology
- 230 l. Nominations
- 231 m. Personnel
- 232 n. Technology
- 233 o. Yearbook
- 234 2. Society Mission and Purposes
 - 235 a. Achievement Awards
 - 236 b. Educational Excellence
 - 237 1) Global Awareness
 - 238 2) Legislation
 - 239 3) Music
 - 240 4) Personal and Professional Enrichment
 - 241 5) Programs and Service Projects
 - 242 6) Research
 - 243 c. Eula Lee Carter Memorial Fund
 - 244 d. Leadership Seminar
 - 245 e. Scholarship

246

Section B. Elected Committees

- 248 1. Finance
- 249 2. Nominations

250

Section C. Appointed Committees

252 All committees shall be appointed by the state president except the Nominations Committee and the Finance
253 Committee.

254

Section D. General Procedures

- 256 1. The state president shall be a member ex officio, with vote, of all committees except the
257 Nominations Committee.
- 258 2. All members being notified, matters requiring immediate committee action may be voted upon by
259 postal or electronic mail, or in an electronic meeting wherein all members may simultaneously hear
260 one another and participate during the meeting. A majority vote of committee members shall be
261 required for action.
- 262 3. Committees shall meet as agreed upon by the committee chair and the state president.

263

Section E. Duties of Standing Committees

- 265 1. State committees having international counterparts shall provide liaison between chapters and
266 corresponding international committees.
- 267 2. State committees not having international counterparts shall provide assistance to chapters in
268 accordance with these *State Bylaws* and *State Rules*.
- 269 3. Specified state committees shall make written reports as directed by the Society.
- 270 4. Each standing committee shall develop and maintain guidelines supported by the governing
271 documents.

272

Section F. Special Committees

274 Special committees may be created by the state president with the authorization of the Executive Board to
275 carry out projects authorized by the state convention.

276

277 **Article X Publications**

278
279 **Section A. State Newsletter**

280 The state organization shall publish a newsletter, the *Lone Star News*, four (4) times a year.

281
282 **Section B. Internet**

283 The state organization shall maintain a presence on the Internet and use other forms of electronic
284 communication to facilitate meetings and communicate with members.

285
286 **Section C. Special Publications**

287 Special publications shall be approved by the state president and the State Executive Committee after
288 verification of available funds by the finance committee.

289
290 **Article XI Parliamentary Authority**

291
292 *Robert's Rules of Order Newly Revised* (current edition) shall govern the proceedings of Texas State
293 Organization and its chapters in all cases not provided for in the *Constitution, International Standing Rules,*
294 *State Bylaws, State Rules,* and chapter rules.

295
296 **Article XII Amendments**

297
298 **Section A. State Bylaws**

- 299 1. These *State Bylaws* may be amended in odd-numbered years by those present and voting at the state
300 convention. These *State Bylaws* shall comply with the *Constitution* and *International Standing*
301 *Rules*.
- 302 2. Proposals for amending the *State Bylaws*
- 303 a. Proposals may be submitted to the chair of the Bylaws and Rules Committee by any member,
304 chapter, committee, or board on forms provided.
- 305 b. Proposals shall be accompanied by a statement of fiscal impact on current and future budgets
306 confirmed by the finance committee.
- 307 c. Proposals shall be edited for correct form by the Bylaws and Rules Committee and submitted
308 to the Executive Committee for review.
- 309 3. All amendments to be voted upon by the state convention shall be published no later than thirty
310 (30) days prior to the opening day of the state convention.
- 311 4. The proposed amendments shall be approved by a two-thirds (2/3) vote of members present and
312 voting in a state convention.
- 313 5. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.
- 314 6. Changes which involve rewording for clarity, editorial changes, and updating references in the
315 *State Bylaws* may be made by the Bylaws and Rules Committee with prior approval by the
316 Executive Committee.

317
318 **Section B. State Rules**

- 319 1. The *State Rules* may be amended at each state convention.
- 320 2. Proposals for amending the *State Rules*
- 321 a. Proposals may be submitted to the Bylaws and Rules Committee chair by any member,
322 chapter, committee, or board on forms provided.
- 323 b. Proposals shall be accompanied by a statement of fiscal impact on current and future budgets
324 confirmed by the Finance Committee.
- 325 c. Proposals shall be edited for correct form by the Bylaws and Rules Committee and submitted
326 to the State Executive Committee for review.
- 327 3. Proposals shall be published no later than thirty (30) days prior to the opening day of the state
328 convention.
- 329 4. Vote for adoption on amendments to the *State Rules*
- 330 a. A rule may be amended or rescinded by a majority vote if notice of the proposed change has
331 been published.

- 332 b. An amendment that has not been published will require a two-thirds (2/3) vote to be adopted or
333 rescinded.
- 334 5. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.
335 6. Changes which involve rewording for clarity, editorial changes, and updating references in the
336 *State Rules* may be made by the Bylaws and Rules Committee with prior approval by the Executive
337 Committee.

338

339 **Section C. Revisions**

- 340 1. The *State Bylaws* and *State Rules* may be revised only upon authorization by the state convention.
341 2. Preparing and presenting an authorized revision shall be the duty of an Ad Hoc Revision
342 Committee appointed by the state president. The committee shall include members of the Bylaws
343 and Rules Committee.
344 3. The proposed revision shall be published no later than thirty (30) days prior to the opening of the
345 state convention at which the revision will be considered.
346 4. If a revision is authorized, there shall be no other amendments proposed to the existing *State*
347 *Bylaws* and *State Rules*.

348

349

Article XIII Headquarters

350

351 **Section A. Place of Business**

352 The place of business of Texas State Organization of The Delta Kappa Gamma Society International shall be
353 in Dallas, Texas.

354

355 **Section B. Address of Business**

356 The headquarters of Texas State Organization of The Delta Kappa Gamma Society International shall be
357 located at 6220 Campbell Road, Suite 204, Dallas, Texas 75248.

358

359

Article XIV Indemnification

360

361 Any director, officer, employee or agent of Texas State Organization of The Delta Kappa Gamma Society
362 International who has been or is threatened to be made a party to any threatened, pending or completed
363 action, suit or proceedings, shall be indemnified for all expenses and liabilities actually and reasonably
364 incurred in connection therewith to the extent permitted by Chapter 8 of the Texas Business Organizations
365 Code, as amended.

366

367

Article XV Conflict of Interest

368

369 The purpose of the conflict of interest policy as described in the *Constitution*, Article XVIII, is to protect the
370 interests of The Delta Kappa Gamma Society International, Texas State Organization.

371

372

Article XVI Dissolution

373

374 **Section A. State Dissolution**

375 In the event of dissolution of Texas State Organization, actions shall be taken in accordance with relevant
376 provisions of the Texas Business Organizations Code. Liabilities and obligations shall be paid and satisfied
377 or adequate provision made therefor, after which any remaining assets shall revert to The Delta Kappa
378 Gamma Society International.

379

380 **Section B. Chapter Dissolution**

381 In the event of dissolution of a chapter of Texas State Organization, there shall be strict adherence to the
382 provisions of *Constitution*, Article XIX, 3.

383

384

Article XVII Alpha State Texas Educational Foundation: An Enabling Act

385

386 **Section A.** As a means of furthering the educational purposes of the Texas State Organization, The Delta
387 Kappa Gamma Society International, consent is given to the establishment and operation of a nonprofit

388 corporation, under the Texas Non-Profit Corporation Act, named Alpha State Texas Educational Foundation
389 (ASTEF). Said Foundation will operate under the Internal Revenue Code as a 501(c)(3) and shall abide by
390 the current rules or those which shall hereafter be in effect.

391

392 **Section B.** Such officers of the Texas State Organization as are designated in the bylaws of said
393 Foundation are authorized to act as officers and directors of the Alpha State Texas Educational Foundation.

394

395 **Section C.** Members of the Texas State Organization of The Delta Kappa Gamma Society International
396 shall be members of the Foundation. No membership fee shall be required.

397

398 **Section D.** Consent is given for annual meetings of the Foundation to occur during the convention of the
399 Texas State Organization of The Delta Kappa Gamma Society International.

400

401 **Section E.** Consent is given for the Foundation to use the office of the Texas State Organization in Dallas,
402 Texas, as its office.

403

404 **Section F.** A Memo of Understanding between Texas State Organization and the Foundation shall be
405 developed and maintained.

406

407 **Section G.** This enabling act shall not be subject to revision or amendment. The act shall become void only
408 upon the dissolution or liquidation of Alpha State Texas Educational Foundation as provided for in the
409 Bylaws of said Foundation.

410

411 REVISED June 22, 2013