

**The Delta Kappa Gamma Society International
Sigma State Wisconsin
Lorraine Missling Sigma State Achievement Award Guidelines**

TO: Chapter Presidents of Sigma State Wisconsin
RE: Sigma State Wisconsin Achievement Award Nomination
FROM: Lorraine Missling Sigma State Achievement Award Committee
DATE: June 1, 2017

Purpose of Award: To recognize and honor a member who has given distinguished and outstanding service to Sigma State Wisconsin and has promoted the seven purposes and the policies of The Delta Kappa Gamma Society International.

Criteria for selection:

- A. The nominee must be an active member of Sigma State Wisconsin and The Delta Kappa Gamma Society International. Reserve and honorary members are not eligible for this award.
- B. The nominee must have served in a leadership role in the local chapter as a member of the executive board and by making contributions to chapter committees.
- C. The nominee must have given distinguished and outstanding service to Sigma State Wisconsin by having served in two or more of the following leadership roles;
 1. As a consultant or leader in the conducting of seminars and/or workshops as a result of receiving International study or research awards and/or a Sigma State Wisconsin award.
 2. As general chairperson or co-chairperson of a Sigma State Wisconsin convention or in some comparable state work.
 3. As a state committee chairperson.
 4. As a state officer.
- D. The nominee must be endorsed by the executive board of her chapter or by the executive board of another chapter with prior approval of the executive board of the nominee's chapter.
- E. Each chapter may nominate one member of Sigma State Wisconsin for this honor. It should be emphasized that the award is given for leadership, not merely the discharge of duties.
- F. Chapters may resubmit names of previous nominees.
- G. No member may receive the award for a second time within a period of ten (10) years.

- H. Current Lorraine Missling Sigma State Achievement Award Committee members and elected Sigma State Wisconsin officers are not eligible.
- I. The award will be presented on an annual basis unless the Achievement Award Committee determines there is no candidate who is eligible.
- J. The name of the recipient of the Lorraine Missling Sigma State Achievement Award will be kept secret until the presentation is made at the Sigma State Wisconsin convention.
- K. Chapter Executive Boards are responsible for ensuring the attendance of their nominee at Sigma State Convention. The recipient of the Lorraine Missling Sigma State Achievement Award **MUST** be in attendance at the Sigma State Convention unless a medical and/or family emergency prevents her from being present to receive the award. The award will then be presented to her at the Fall Executive Board Meeting or other Sigma State meeting within the year